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Recognized by Indian Nursing Council and A.P. Nurses & Midwives Council
Affiliated to NTR University of Health Sciences, A.P. Vijayawada.
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INTERNAL ASSESSMENT POLICY

TITLE	INTERNAL ASSESSMENT POLICY		
POLICY NUMBER	16	ISSUE NUMBER	001
NUMBER OF PAGES	5	DATE	30.12.2021
EFFECTIVE FROM	31.12.2021	NEXT REVISION	32.12.2025

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INTERNAL ASSESSMENT POLICY

Statement:

The Internal Assessment Policy aims to provide a transparent, equitable, and consistent framework for evaluating students' performance through various academic activities. It ensures that assessments are conducted in alignment with institutional and curricular requirements, fostering an environment that encourages continuous learning and academic integrity.

Objectives:

1. To create a structured and standardized approach to internal assessments that promotes fairness and accountability.
2. To encourage continuous learning by assessing students' progress through diverse and meaningful evaluation methods.
3. To provide constructive feedback to students, enabling them to identify strengths and areas for improvement.
4. To align assessment practices with institutional guidelines and external academic standards.
5. To uphold academic integrity and ensure ethical conduct throughout the assessment process.
6. To facilitate the development of critical thinking, problem-solving, and practical skills in students through varied assessment activities.

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1. PURPOSE :

This document outlines the principles that guide the faculty in evaluation of student's performance throughout their course at Narayana College of Nursing.

2. SCOPE:

Internal assessment is a methodology that helps students by continuous monitoring of the students' performance by the faculty.

3. RESPONSIBILITY:

This procedure is applicable to students, faculties and parents of Narayana College of Nursing.

4. PROCEDURE:

Timely Administration of CIE

Initiatives are taken by the institution for timely administration of CIE. Institutional academic calendar is framed in accordance with the university calendar and care is taken to ensure the periodicity of conduct of internal assessment examinations in accordance with the institutional calendar.

Components of the CIE include attentiveness and participation in regular class room activities, attendance, record maintenance and periodical completion of assignments in addition to the scores in the academic events.

Nature of the internal assessment and their frequency

- Written Internal Assessments - Monthly once (Minimum 3tests/ semester)
- Practical internal assessments- Once in 2 months (subject to variation with individual departments including OSPE, OSCE)
- Term ending exams - Thrice in a year
- Model exams - Before the university exams(Both theory and practical)
- Theory vivavoce - At the end of each Internal Assessment
- Ward leaving exam - At the end of each clinical posting

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The test portions will be displayed 25-30 days well in advance in the notice board. The scheduling of the internal assessment is communicated to the Dean academic, examination committee coordinator, Director's office and head of other departments in the concerned academic year, to avoid overlapping of the events.

On time assessment and feedback

Theory

The results of the internal assessment tests will be displayed within a period of average 7 days. The evaluation of the answer note books is done at the individual departments, by the faculty. Each faculty is allotted around 10-15 answer note books for evaluation in rotation. Internal assessment marks and the details of the attendance percentage are stored and communicated to the parents. The comments on strengths and areas of improvement are either mentioned in the answer note books or reported in a separate feedback form. Periodical feedback sessions are arranged by the departments to highlight on the performance of the students and give suggestions for improvement.

Viva – voce

Viva – voce is conducted along with the theory internal assessment. Viva – voce sessions provide a good opportunity for the faculty for on-time assessment of the student and also provide a platform for giving feedback.

Case presentation in clinical postings

Daily case presentations by the students in the clinical postings also serve as a platform for assessment of the student and providing immediate feedback. In addition ward-leaving exams are also conducted periodically at the end of clinical posting help to assess the clinical knowledge attained by the student at the end of clinical posting

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OSPE/OSCE are periodically conducted and students are assessed with a check list and feedback is provided to the students to improve their performance.

Mentorship Program

In addition to the above mentioned activities, regular mentor-mentee interaction also help in periodical assessment if the student and creates an opportunity to provide feedback to the students.

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